



LICENSING SUB-COMMITTEE ROMFORD AND GIDEA PARK RUGBY FOOTBALL CLUB

AGENDA

10.30 am	Wednesday 6 June 2012	Council Chamber - Town Hall
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Members 3: Quorum 2

COUNCILLORS:

Peter Gardner (Chairman)
Denis Breading
Brian Eagling

**For information about the meeting please contact:
James Goodwin (01708) 432432
e-mail: james.goodwin@haverling.gov.uk**

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DECLARATION OF INTERESTS

Members are invited to declare any interest in any of the item on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

5 REPORT OF THE LICENSING OFFICER (Pages 7 - 90)

Application for a premises licence for Romford and Gidea Park Rugby Football Club, rear of 55-59 Crow Lane Romford RM7 0EP.

**Ian Buckmaster
Committee Administration & Member Support
Manager**

LICENSING SUB-COMMITTEE

REPORT

6 June 2012

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

James Goodwin (01708) 432432
e-mail: james.goodwin@havering.gov.uk

Members are advised that, when considering an application to vary a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
 - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Representation validation meeting:

- 3.1 Prior to this hearing, the Sub-Committee Chairman will have met the Legal Advisor and/or Clerk to determine whether further clarification is required of any issues contained in the application or any representation.
- 3.2 During this preliminary meeting no decision will have been made or discussion held regarding the substantive merits of the application or representations.

4. Location and facilities:

- 4.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 4.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

5. Notification of attendance:

- 5.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

6. Procedural matters:

- 6.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 6.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

- The prevention of crime and disorder;**
- Public safety;**
- The prevention of public nuisance; and**
- The protection of children from harm.**

7. Failure of parties to attend the hearing:

- 7.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

8. Adjournments and extension of time:

- 8.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Applications for conversion of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being rejected;
 - Applications for conversion of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being rejected;
 - Applications made by holders of justices' licences for personal licences must be determined within 3 months of the application first being

received. In default of a decision not being made within this period the application will be treated as being granted;

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

9. Sub-Committee's determination of the hearing:

- 9.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 9.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 9.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

10. Power to exclude people from hearing:

- 10.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

11. Recording of proceedings:

- 11.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

12. Power to vary procedure:

- 12.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

Licensing Sub-Committee

- Section 1 - Licensing Officers Report
- Appendix 1 - Copy of the Application
- Appendix 2 - Map of local area
- Appendix 3 - Representations
- Appendix 4 - Representations from Responsible Authorities

Licensing Sub-Committee

Section 1 - Licensing Officers Report



LICENSING SUB-COMMITTEE

REPORT

6 June 2012

Subject Heading:

Premises Licence Application Romford & Gidea Park Rugby Football Club rear of 55-59 Crow Lane Romford RM7 0EP

Report Author and contact details:

Paul Campbell – Licensing Officer
01708 432777

licensing@havering.gov.uk

This application for a premises licence is made by Romford and Gidea Park Rugby Football Club under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 14 April 2012.

Geographical description of the area and description of the building

The application is for a premises licence to cover the clubhouse buildings and all of the grounds. The area to be licensed is bordered on two sides by residential properties a golf course and a cemetery on the other two. One hundred and thirteen houses and premises are within 50 metres of the boundary of the area requested to be licensed with many other residential and business premises outside of this area.

The clubhouse is a single story brick building situated on the east side of the playing fields at the northern end of the area.

There are no public transport links directly to the premises access would be by car or on foot.

The area around the Rugby Club and the field is mainly residential properties.

A map of the area is attached to assist the committee.

The Club House (only) has a Club Premises Certificate under the Licensing Act 2003 and the indication is that this will be surrendered if the Premise License is granted.

A copy of the Club Premises Certificate is included with my report to assist the Sub-Committee.

There are no restrictions to having a Club Premise Certificate and a Premises Licence on the same area/building running at the same time.

Details of the application

Films		
Day	Start	Finish
Friday & Saturday	10:00hrs	23:00hrs

Boxing or Wrestling		
Day	Start	Finish
Saturday	10:00hrs	22:00hrs
Sunday	10:00hrs	20:00hrs

Live Music, Recorded Music, Facilities for Making Music		
Day	Start	Finish
Monday	10:00hrs	22:00hrs
Friday	10:00hrs	23:30hrs
Saturday	10:00hrs	23:30hrs
Sunday	10:00hrs	22:00hrs

Performance of Dance, Things similar to music and dance,		
Day	Start	Finish
Monday	10:00hrs	22:00hrs
Friday	10:00hrs	22:30hrs
Saturday	10:00hrs	22:30hrs

Facilities for Dancing, things similar to music and dance, Supply of Alcohol.		
Day	Start	Finish
Monday	10:00hrs	22:00hrs
Friday	10:00hrs	23:30hrs
Saturday	10:00hrs	23:30hrs

Supply of Alcohol.		
Day	Start	Finish
Monday	11:00hrs	23:00hrs
Tuesday	11:00hrs	23:00hrs
Wednesday	11:00hrs	23:00hrs
Thursday	11:00hrs	23:00hrs
Friday	11:00hrs	24:00hrs
Saturday	11:00hrs	24:00hrs
Sunday	11:00hrs	21:00hrs

Seasonal variations and Non-standard timings

There is a request for seasonal variations and non-standard timings in this application, I am unsure if these refer to the application times or are in addition to them.

The sub-committee are reminded that under the Licensing Act 2003 the term “indoors” can relate to temporary structures such as tents.

Comments and observations on the application

The applicant acted in accordance with premises licence regulations 25 and 26 relating to the advertising of the application. The required newspaper advertisement was installed in the Romford Recorder on Friday 20th April 2012.

Summary

There were 83 valid representations against this application from interested parties. These consisted of 3 individual representations, 45 of one type (1) 31 of a second (2) and 4 of a third (3), each of these are the same letter and persons had placed their own address on it and signed. In my report I have included one of each of the three types of letter and a list of names and addresses and which letter they submitted also the three individual letters.

To assist the sub-committee I have included a list of objectors alphabetically by surname the blank names are letters which have been signed but I was unsure of the name from the signature.

There were 3 representations against this application from responsible authorities.

Details of representations

Valid representations may only address the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public safety

Interested parties’ representations

Cover a number of issues but fall mainly under the heading of the prevention of public nuisance.

Responsible Authorities’ representations

The Metropolitan Police, Public Health and Children and Young Peoples Services outline a number of points they wish the Sub-Committee to consider.

There were no representations from the following responsible authorities:

- The London Fire and Emergency Planning Authority
- The Health & Safety Enforcing Authority
- The Trading Standards Service
- Planning Control & Enforcement



Club Premises Certificate Number

001986

Part 1 - Club details

Postal address of club

Romford & Gidea Park RFC
55-59 Crow Lane, Romford RM7 0EP

Where the certificate is time limited the dates

N/A

Qualifying club activities authorised by the certificate

Supply of Alcohol, Films, Live Music, Recorded Music, Anything of a similar description to music and dancing
Facilities for Making Music, Dancing and anything of a similar description.

The times the certificate authorises the carrying out of club activities

Supply of Alcohol

Monday to Thursday 11.00 to 23.00
Friday & Saturday 11.00 to 24.00
Sunday 12.00 to 22.30
Good Friday 12.30 to 22.30
Christmas Day 12.30 to 15.00 & 19.00 to 22.30

Films

Monday to Thursday 19.00 to 22.00
Friday & Saturday 19.00 to 24.00
Sunday 12.00 to 22.30

Live Music

Friday & Saturday 19.00 to 24.00
Sunday 12.00 to 22.30

Recorded Music

Monday to Thursday 19.00 to 23.00
Friday 19.00 to 24.00
Saturday 12.00 to 24.00
Sunday 12.00 to 22.30

Provision of facilities for Making Music

Monday to Thursday 19.00 to 23.00
Friday 19.00 to 24.00
Saturday 12.00 to 24.00
Sunday 12.00 to 22.30

Provision of facilities for Dancing
Friday & Saturday 19.00 to 24.00
Sunday 12.00 to 22.30

Provision of facilities for & Anything of a similar description to
Live Music and Recorded Music
Friday 19.00 to 24.00

The opening hours of the club

Monday to Thursday 11.00 to 23.20
Friday & Saturday 11.00 to 00.20
Sunday 12.00 to 22.50

Where the certificate authorises supplies of alcohol whether these are on and/ or off supplies

On and Off Supplies

State whether access to the club premises by children is restricted or prohibited

Mandatory Conditions

1. A club premises certificate may not authorise the supply of alcohol for consumption off the premises unless it also authorises the supply of alcohol to a member of the club for consumption on those premises.
2. The supply must be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
3. Any alcohol supplied for consumption off the premises must be in a sealed container.
4. Any supply of alcohol for consumption off the premises must be made to a member of the club in person.
5. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following: activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
6. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
 7. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
 8. The responsible person shall ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.
 9. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
 (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
 10. Where a programme includes a film in the 12A, 15 or 18 category no person appearing to be under the age of 12 (and unaccompanied in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms –

PERSONS UNDER THE AGE OF [INSERT APPROPRIATE AGE] CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME.

Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.

This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

Annex 2 – Conditions consistent with the club operating schedule

A designated club official is to be present at all times that the club is open for licensable activity.

CCTV is to be in operation.

Notices are to be displayed requiring a respect for neighbours.

All existing club rules will apply.

Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied, except alcohol sold or supplied-

- (a) with and for consumption at a meal supplied at the same time, consumed with the meal and paid for together with the meal.
- (b) for consumption by a person residing in the premises or his guest and paid for together with his accommodation.

Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means:

- a. On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 10 a.m. to 11 p.m.
- b. On Good Friday, 12 noon to 10.30 p.m.
- c. On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.
- d. On New Year's Eve, except on a Sunday, 10 a.m. to 11 p.m.
- e. On New Year's Eve on a Sunday, 12 noon to 10.30 p.m.
- f. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

The above restrictions do not prohibit:

- (a) the consumption of the alcohol on the premises during the first twenty minutes after the above hours;
- (b) the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first twenty minutes after the above hours;
- (c) the consumption of alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals;
- (d) consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
- (e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- (f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- (g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- (h) the taking of alcohol from the premises by a person residing there; or
- (i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

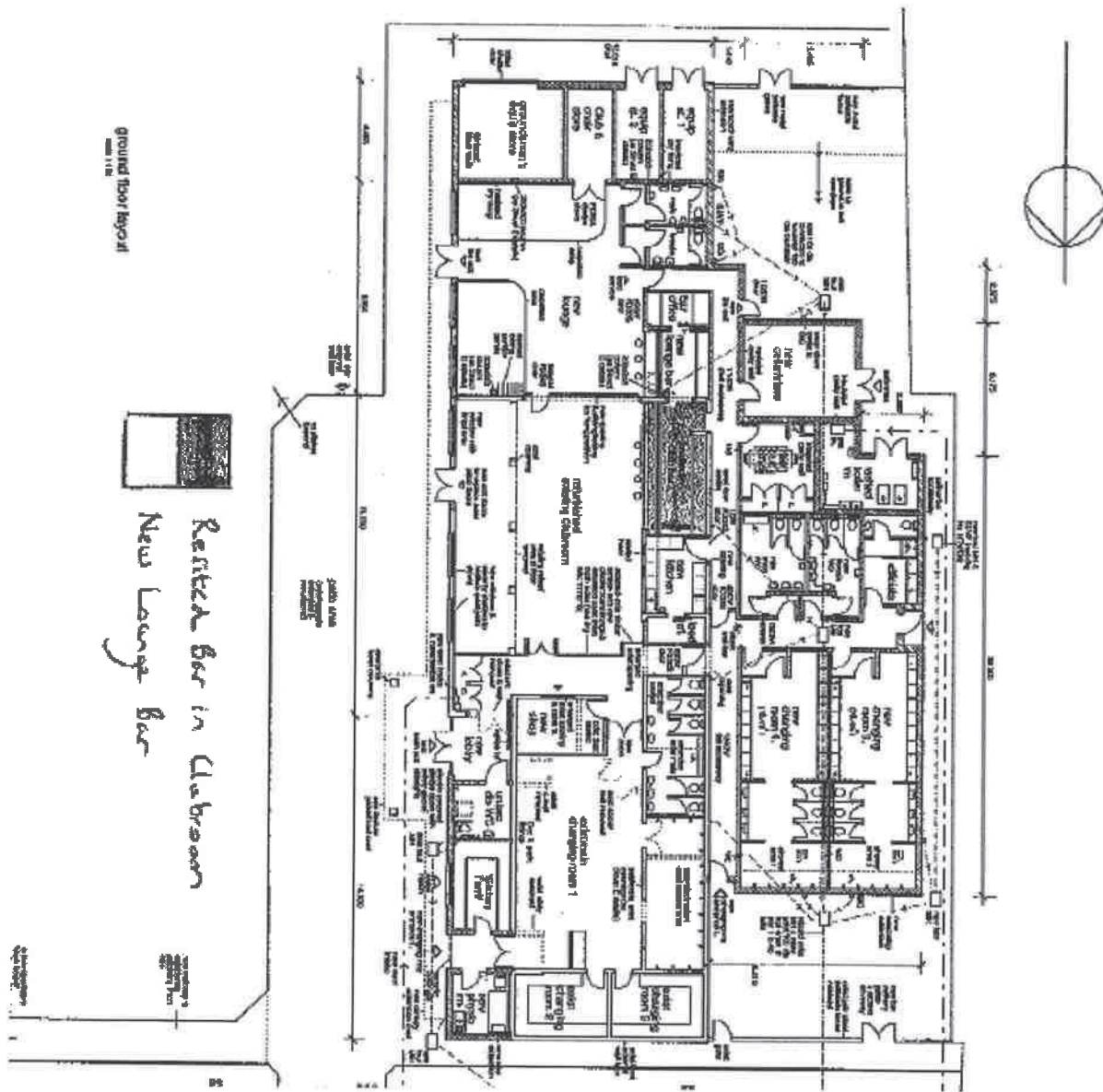
(j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

No Hearing

Annex 4 – Plans

**Full plans held by Licensing section London Borough of Havering
Plans not to scale**





Havering

LONDON BOROUGH

Part B Club Premises Certificate Summary

Club Premises Certificate Number

001986

Club details

Postal address of club

Romford & Gidea Park RFC
55-59 Crow Lane, Romford RM7 0EP

Where the certificate is time limited the dates

N/A

Qualifying club activities authorised by the certificate

Supply of Alcohol, Films, Live Music, Recorded Music, Anything of a similar description to music and dancing
Facilities for Making Music, Dancing and anything of a similar description.

The times the certificate authorises the carrying out of qualifying club activities

Supply of Alcohol

Monday to Thursday 11.00 to 23.00
Friday & Saturday 11.00 to 24.00
Sunday 12.00 to 22.30
Good Friday 12.30 to 22.30
Christmas Day 12.30 to 15.00 & 19.00 to 22.30

Films

Monday to Thursday 19.00 to 22.00
Friday & Saturday 19.00 to 24.00
Sunday 12.00 to 22.30

Live Music

Friday & Saturday 19.00 to 24.00
Sunday 12.00 to 22.30

Recorded Music

Monday to Thursday 19.00 to 23.00
Friday 19.00 to 24.00
Saturday 12.00 to 24.00
Sunday 12.00 to 22.30

Provision of facilities for Making Music

Monday to Thursday 19.00 to 23.00
Friday 19.00 to 24.00

Signed

Paul Campbell, Licensing Officer

**Saturday 12.00 to 24.00
Sunday 12.00 to 22.30**

1 of 2

**Provision of facilities for Dancing
Friday & Saturday 19.00 to 24.00
Sunday 12.00 to 22.30**

**Provision of facilities for & Anything of a similar description to
Live Music and Recorded Music
Friday 19.00 to 24.00**

The opening hours of the club

**Monday to Thursday 11.00 to 23.20
Friday & Saturday 11.00 to 00.20
Sunday 12.00 to 22.50**

Where the certificate authorises supplies of alcohol whether these are on and / or off supplies

On and Off Supplies

State whether access to the club premises by children is restricted or prohibited

2 of 2

Licensing Sub-Committee

Appendix 1 - Copy of the Application



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I We, Romford and Gidea Park Rugby Football Club

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description

Crowlands;
55-59, Crow Lane

Post town
Romford

Post code
RM7 0EP

Telephone number at premises (if any)

01708-700521 (opening hours only) Alternately 07903-019366

Non-domestic rateable value of premises

Band C

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

- | | | |
|---|--------------------------|-----------------------------|
| | Please tick ✓/yes | |
| a) an individual or individuals* | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual* | <input type="checkbox"/> | |
| i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | Please complete section (B) |
| iii. as an unincorporated association, or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |

- c) a recognised club please complete section (B)
- d) a charity Please complete section (B)
- e) the proprietor of an educational establishment Please complete section (B)
- f) a health service body Please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital Please complete section (B)
- h) the chief officer of police of a police force in England and Wales Please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function, or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

Please tick ✓yes

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

I am 18 years old or over Please tick ✓/yes

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name Romford and Gidea Park Rugby Football Club
Address Crowlands 55-59 Crow Lane Romford Essex RM7 0EP
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc) An unincorporated association and a registered CASC charity
Telephone number (if any) 07903-019366
E-mail address (optional) treasurer@romfordrugby.com

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
0	1	0	3	2	0	1	2

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

Please give a general description of the premises (please read Guidance Note1)

The Rugby Club is set in 14 acres bounded to the West by a golf course and to the East by a cemetery. To the North and South are the gardens of residential properties. The grounds are fenced by steel railings on all sides. There are four rugby pitches and a clubhouse which is a single storey brick built building with a slate roof originally constructed in 1983 and extended in 2007. A diagram is attached showing the location and layout of the clubhouse and grounds including means of ingress and egress.

The main reasoning for this application is for the club to use this significant facility to hold a limited number of outdoor events during the year.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act **Please**

Please tick ✓/yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read Guidance Note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read Guidance Note 3)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read Guidance Note 4)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read Guidance Note 5)		
Sun						

B

Films Standard days and timings (please read Guidance Note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read Guidance Note 3) The exhibition of films would take place mainly indoors. There may be times when exhibition of films will take place outdoors in a temporary structure, such as a marquee. There will be a maximum of four weekends (Friday and/or Saturday) in a 12 month period when exhibition of films can take place outdoors and they will end by 22:00. Indoor exhibition of films on a Friday or Saturday will have a finish time no later than 23:00.	Both	✓	
Tue						
Wed				State any seasonal variations for the exhibition of films (please read Guidance Note 4)		
Thur						
Fri	10:00	23:00				
Sat	10:00	23:00		Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read Guidance Note 5)		
Sun						

C

Indoor sporting events Standard days and timings (please read Guidance Note 6)			<u>Please give further details here</u> (please read Guidance Note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read Guidance Note 4)
Tue			
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read Guidance Note 5)
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read Guidance Note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).	Indoors	✓
Day	Start	Finish		Outdoors	
Mon			<u>Please give further details here</u> (please read Guidance Note 3) A maximum of two boxing exhibitions would take place indoors. One would be within the club house and one within a temporary structure, such as a marquee within the grounds of the club.	Both	
Tue					
Wed				<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read Guidance Note 4)	
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing and wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read Guidance Note 5)		
Sat	10:00	22:00			
Sun	10:00	20:00			

E

Live music Standard days and timings (please read Guidance Note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	22:00	<p>State any seasonal variations for performing of live music (please read Guidance Note 4) There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when performances of live music would be played outdoors ending by 22:30.</p> <p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read Guidance Note 5) There will generally be a maximum of four outdoor events in any 12 month period when live music would be performed outdoors. One would be a Classical music concert, not starting before Noon and finishing by 22:30. Another would be a popular music concert not starting before Noon and finishing by 22:30. The third would be a firework display not starting before 17:00 and finishing by 22:00. Live music may only be provided on Mondays when the Monday in question is a bank holiday.</p>	Both	✓
Tue					
Wed					
Thur					
Fri	10:00	23:30			
Sat	10:00	23:30			
Sun	10:00	22:00			

F

Recorded music Standard days and timings (please read Guidance Note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	22:00	<p>State any seasonal variations for performing of recorded music (please read Guidance Note 4) There will be a maximum of four weekends (Friday and/or Saturday) in a 12 month period when performances of recorded music would be played outdoors ending by 22:30.</p> <p>Non standard timings. Where you intend to use the premises for the performance of recorded music at different times to those listed in the column on the left, please list (please read Guidance Note 5) There will generally be a maximum of four outdoor events in any 12 month period when recorded music would be played outdoors. One would be at a Classical music concert, not starting before Noon and finishing by 22:30. Two would be at a popular music concerts not starting before Noon and finishing by 22:30. The third would be at a firework display not starting before 17:00 and finishing by 22:00. Recorded music may only be provided on Mondays when the Monday in question is a bank holiday.</p>	Both	✓
Tue					
Wed					
Thur					
Fri	10:00	23:30			
Sat	10:00	23:30			
Sun	10:00	22:00			

G

Performance of dance Standard days and timings (please read Guidance Note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	22:00	<p>Please give further details here (please read Guidance Note 3) The performance of dance would take place mainly indoors. There may be times where performances of dance will take place outdoors or outdoors in a temporary structure, such as a marquee.</p> <p>State any seasonal variations for performing of dance (please read Guidance Note 4) There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when performances of dance can take place ending by 22:30.</p> <p>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read Guidance Note 5) There will generally be a maximum of four outdoor events in any 12 month period when there would be performance of dance. One would be during a Classical music concert, not starting before Noon and finishing by 21:00. Another would be during a popular music concert not starting before Noon and finishing by 22:30. The third would be during a firework display not starting before 17:00 and finishing by 22:00. Recorded music may only be played on Mondays when the Monday in question is a bank holiday.</p>	Both	✓
Tue					
Wed					
Thur					
Fri	10:00	22:30			
Sat	10:00	22:30			
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read Guidance Note 6)			Please give a description of the type of the entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both please tick [✓] (please read Guidance Note 2)	Indoors	
Mon	10:00	22:00		<p>Please give further details here (please read Guidance Note 3) The performance of anything of a similar description to that falling within (e), (f) or (g) would take place mainly indoors. There may be times where these performances may take place outdoors or outdoors in a temporary structure, such as a marquee.</p> <p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read Guidance Note 4) There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when events with licensable activities can take place ending by 22:30</p> <p>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e),(f) or (g) at different times to those listed in the column on the left, please list (please read Guidance Note 5) There will generally be a maximum of four performances of anything of a similar description to that falling within (e), (f) or (g) in any 12 month period. One would be during a Classical music concert, not starting before Noon and finishing by 21:00. Another would be during a popular music concert not starting before Noon and finishing by 22:30. The third would be during a firework display not starting before 17:00 and finishing by 22:00. Licensable events may only take place on Mondays when the Monday in question is a bank holiday.</p>	Outdoors
Tue			Both		✓
Wed					
Thur					
Fri	10:00	22:30			
Sat	10:00	22:30			
Sun					

Provision of facilities for making music Standard days and timings (please read Guidance Note 6)			Please give a description of the type of the entertainment you will be providing		
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both please tick [✓] (please read Guidance Note 2)	Indoors	
Mon	10:00	22:00		Outdoors	
				Both	✓
Tue			Please give further details here (please read Guidance Note 3) The provision of facilities for making music would take place mainly indoors. There may be up to four times in a 12 month period when the provision of facilities for making music will take place outdoors in a temporary structure, such as a marquee. These would end by 22:30.		
Wed			State any seasonal variations for performing of live music (please read Guidance Note 4) There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when the provision of facilities for making music would be played outdoors ending by 22:30.		
Thur					
Fri	10:00	23:30	Non standard timings. Where you intend to use the premises for the provision of facilities for making music at different times to those listed in the column on the left, please list (please read Guidance Note 5) There will generally be a maximum of four outdoor events in any 12 month period when the provision of facilities for making music would be outdoors. One would be a Classical music concert, not starting before Noon and finishing by 22:30. Another would be a popular music concert not starting before Noon and finishing by 22:30. The third would be a firework display not starting before 17:00 and finishing by 22:00. The provision of facilities for making music may only be provided on Mondays when the Monday in question is a bank holiday.		
Sat	10:00	23:30			
Sun	10:00	22:00			

J

Provision of facilities for dancing Standard days and timings (please read Guidance Note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [✓] (please read Guidance Note 2).		
Day	Start	Finish	Indoors		
Mon	10:00	22:00	Outdoors		
			Both		✓
Tue			Please give further details here (please read Guidance Note 3) The facilities for dancing would be mainly indoors. There may be up to four times in a 12 month period when the facilities for dancing will be outdoors in a temporary structure, such as a marquee. These would end by 22:30.		
Wed			State any seasonal variations for performing of live music (please read Guidance Note 4) There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when the facilities for dancing would be outdoors ending by 22:30.		
Thur					
Fri	10:00	23:30	Non standard timings. Where you intend to use the premises for the facilities for dancing at different times to those listed in the column on the left, please list (please read Guidance Note 5) There will generally be a maximum of four events in any 12 month period when the facilities for dancing would be outdoors. One would be at a Classical music concert, not starting before Noon and finishing by 22:30. Two would be at a popular music concerts not starting before Noon and finishing by 22:30. The third would be at a firework display not starting before 17:00 and finishing by 22:00. The facilities for dancing would only be provided on Mondays when the Monday in question is a bank holiday.		
Sat	10:00	23:30			
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within (j) or (k) Standard days and timings (please read Guidance Note 6)			Please give a description of the type of the entertainment you will be providing		
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both please tick [✓] (please read Guidance Note 2).	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read Guidance Note 3)		
Wed					
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within (j) or (K) (please read Guidance Note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read Guidance Note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read Guidance Note 6)			Will the provision of late night refreshment take place indoors or outdoors or both - please tick [✓] (please read Guidance Note 2).		
Day	Start	Finish		Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read Guidance Note 8)		
Wed					
Thur			State any seasonal variations for the provision of late night refreshments (please read Guidance Note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read Guidance Note 5)		
Sun					

M

Supply of alcohol Standard days and timings (please read Guidance Note 6)			Will the supply of alcohol be for consumption please tick [✓] (please read Guidance Note 7).	On the premises	✓
Day	Start	Finish		Off the premises	
Mon	11:00	23:00	<p>Please give further details here (please read Guidance Note 4) The premises are not and will not generally open to the public. Local residents are encouraged to become social members for a small annual fee. The public would generally only have access at those times when events or functions are taking place. The club currently hold a CPC but should this application be successful this would be surrendered and the club would immediately introduce a "Challenge 21" policy. Currently unaccompanied children are not allowed in the bar after 13:00 and this policy would continue.</p>		
Tue	11:00	23:00			
Wed	11:00	23:00	<p>State any seasonal variations on the supply of alcohol (please read Guidance Note 4) There may be occasions when an outside bar would be required i.e. when events that are open to the public and rugby tournaments/festivals are taking place At such times marquees or similar structures would be used and access would be strictly controlled with stewards on the doors. Challenge 21 would be used and all drinks would be served in plastic cups. These structures would be open coincident with the event taking place but would close 30 minutes or more before the end of the event.</p>		
Thur	11:00	23:00			
Fri	11:00	24:00	<p>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read Guidance Note5)</p>		
Sat	11:00	24:00			
Sun	11:00	21:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Liam Macveigh

Address 116, Stanley Road
 Hornchurch, Essex

Postcode RM12 4JW

Personal Licence number (if known)

Issuing licensing authority (if known)

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read Guidance Note 8)

NONE

O

Hours premises are open to the public Standard days and timings (please read Guidance Note 6)			State any seasonal variation (please read Guidance Note 4)) The premises are not generally open to the public although local residents are encouraged to become social members for a small annual fee. The public would generally only have access at those times when events and functions are taking place e.g. outdoor events, rugby competitions, festivals, fun days etc..
Day	Start	Finish	
Mon	11:00	23:00	
Tue	11:00	23:00	
Wed	11:00	23:00	
Thur	11:00	23:00	
Fri	11:00	24:00	
Sat	11:00	24:00	
Sun	11:00	21:00	

Non standard timings. Where you intend to use the premises to open to the public at deferent times from those listed in the column on the left, please list (please read Guidance Note 5)

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read Guidance Note 9)

There will be a maximum of four non rugby related outdoor events with licensable activities taking place in a 12 month period. One would be at a Classical music concert, not starting before Noon and finishing by 22:30. Two would be at a popular music concerts not starting before Noon and finishing by 22:30. The third would be at a firework display not starting before 17:00 and finishing by 22:00

The local police and other emergency services shall be contacted throughout the planning stage of each event.

- A comprehensive event manual shall be produced and circulated in draft format to all the emergency services, emergency planning agencies and the Licensing Authority for comment, a minimum of eight weeks prior to the event occurring. This draft plan shall include a detailed Health & Safety Plan, Emergency Plan, risk assessments and details of road closures and likely numbers attending.
- Risk assessments will cover how each of the four licensing objectives will be met at the event.
- A professional security company shall be commissioned, where appropriate, to ensure public safety.
- Where live or recorded music and performances will take place, acceptable noise levels must be agreed with Havering Council’s specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.
- A limit of 4,999 people at any one time may attend any event held in the grounds.

There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when outside events with licensable activities can take place but finishing no later than 22:30.

For events taking place no later than 22:30:

- Consideration will be given to making the event ticket only.
- The event area will be fenced, with up to two controlled ingress and egress points which would lead on to Crow Lane. Either may be used when only one ingress and egress point is required. This condition does not limit the number of emergency exit points for the event.
- A minimum of four security and or stewards should staff each ingress and egress point to control crowd safety.
- Where appropriate a professional security company will be commissioned to ensure public safety.
- Measures would be implemented to provide safe site movement, ingress and egress during dusk and dark hours. This may include temporary site lighting.
- Acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.

Provide site signage to remind the audience to be considerate to local residents when entering and leaving the event site.

b) The prevention of crime and disorder

There will be a maximum of four non rugby related outdoor events with licensable activities taking place in a 12 month period. One would be at a Classical music concert, not starting before Noon and finishing by 22:30. Two would be at a popular music concerts not starting before Noon and finishing by 22:30. The third would be at a firework display not starting before 17:00 and finishing by 22:00

- The local police and other emergency services shall be contacted throughout the planning stage of each event.
- A comprehensive event manual shall be produced and circulated in draft format to all the emergency services, emergency planning agencies and the Licensing Authority for comment, a minimum of eight weeks prior to the event occurring. This draft plan shall include a detailed Health & Safety Plan, Emergency Plan, risk assessments and details of road closures and likely numbers attending.
- Risk assessments should cover how each of the four licensing objectives will be met at the event.
- A professional security company shall be commissioned, where appropriate, to ensure public safety.
- Where live or recorded music and performances will take place, acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.
- A limit of 4,999 people at any one time may attend any event held in the grounds.

There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when outside events with licensable activities can take place but finishing no later than 22:30.

For events taking place finishing no later than 22:30:

- Consideration will be given to making the event ticket only.
- The event area should be fenced, with up to two controlled ingress and egress points which would lead on to Crow Lane. Either may be used when only one ingress and egress point is required. This condition does not limit the number of emergency exit points for the event.
- A minimum of four security and or stewards should staff each ingress and egress point to control crowd safety.
- Where appropriate a professional security company will be commissioned to ensure public safety.
- Measures would be implemented to provide safe site movement, ingress and egress during dusk and dark hours. This may include temporary site lighting.
- Acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.

Provide site signage to remind the audience to be considerate to local residents when entering and leaving the event site.

c) Public safety

There will be a maximum of four non rugby related outdoor events with licensable activities taking place in a 12 month period. One would be at a Classical music concert, not starting before Noon and finishing by 22:30. Two would be at a popular music concerts not starting before Noon and finishing by 22:30. The third would be at a firework display not starting before 17:00 and finishing by 22:00

- The local police and other emergency services shall be contacted throughout the planning stage of each event.
- A comprehensive event manual shall be produced and circulated in draft format to all the emergency services, emergency planning agencies and the Licensing Authority for comment, a minimum of eight weeks prior to the event occurring. This draft plan shall include a detailed Health & Safety Plan, Emergency Plan, risk assessments and details of road closures and likely numbers attending.
- Risk assessments should cover how each of the four licensing objectives will be met at the event.
- A professional security company shall be commissioned, where appropriate, to ensure public safety.
- Where live or recorded music and performances will take place, acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.
- A limit of 4,999 people at any one time may attend any event held in the grounds.

There will be a maximum of four weekends (Friday and/or Saturday) in a 12 months period when outside events with licensable activities can take place but finishing no later than 22:30.

For events taking place finishing no later than 22:30:

- Consideration will be given to making the event ticket only.
- The event area should be fenced, with up to two controlled ingress and egress points which would lead on to Crow Lane. Either may be used when only one ingress and egress point is required. This condition does not limit the number of emergency exit points for the event.
- A minimum of four security and or stewards should staff each ingress and egress point to control crowd safety.
- Where appropriate a professional security company will be commissioned to ensure public safety.
- Measures would be implemented to provide safe site movement, ingress and egress during dusk and dark hours. This may include temporary site lighting.
- Acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.

Provide site signage to remind the audience to be considerate to local residents when entering and leaving the event site.

d) The prevention of public nuisance

There will be a maximum of four non rugby related outdoor events with licensable activities taking place in a 12 month period. One would be at a Classical music concert, not starting before Noon and finishing by 22:30. Two would be at a popular music concerts not starting before Noon and finishing by 22:30. The third would be at a firework display not starting before 17:00 and finishing by 22:00

- The local police and other emergency services shall be contacted throughout the planning stage of each event.
- A comprehensive event manual shall be produced and circulated in draft format to all the emergency services, emergency planning agencies and the Licensing Authority for comment, a minimum of eight weeks prior to the event occurring. This draft plan shall include a detailed Health & Safety Plan, Emergency Plan, risk assessments and details of road closures and likely numbers attending.
- Risk assessments should cover how each of the four licensing objectives will be met at the event.
- A professional security company shall be commissioned, where appropriate, to ensure public safety.
- Where live or recorded music and performances will take place, acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.
- A limit of 4,999 people at any one time may attend any event held in the grounds.

There will be a maximum of four weekends (Friday and/or Saturday) in a 12 month period when outside events with licensable activities can take place but finishing no later than 22:30.

For events taking place finishing no later than 22:30:

- Consideration will be given to making the event ticket only.
- The event area should be fenced, with up to two controlled ingress and egress points which would lead on to Crow Lane. Either may be used when only one ingress and egress point is required. This condition does not limit the number of emergency exit points for the event.
- A minimum of four security and or stewards should staff each ingress and egress point to control crowd safety.
- Where appropriate a professional security company will be commissioned to ensure public safety.
- Measures would be implemented to provide safe site movement, ingress and egress during dusk and dark hours. This may include temporary site lighting.
- Acceptable noise levels must be agreed with Havering Council's specialist noise officer prior to the event date. Regular noise level checks should be carried out during the event to ensure the agreed noise levels are not exceeded.

Provide site signage to remind the audience to be considerate to local residents when entering and leaving the event site.

e) The protection of children from harm

The club has very strict policies on the protection of children. Two child protection officers closely check and monitor these. There are in excess of thirty members, including all coaching staff and physios, who are CRB checked. A team constituted from this group will be in attendance at all events where children will be in attendance.

Where an event's running time goes beyond 19:00, there shall be appropriate additional child protection measures put in place including controlled ingress and egress to the event and an

appropriate minimum age limit for attendees. For example, a music event finishing after 19:00 should consider a minimum age limit of 16 years for unaccompanied children. These measures will be detailed in the event manual.

CHECKLIST

Please tick ✓/yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have you sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read Guidance Note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See Guidance Note 11) If signing on behalf of the applicant please state in what capacity.

Signature



Date

12 April 2012

Capacity Treasurer

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read Guidance Note12) If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read Guidance Note 13) Bill Downton Hon. Treasurer Romford and Gidea Park RFC c/o 8 Pantile Cottages Bird Lane	
Post town Romford	Post code RM14 1TZ
Telephone number (if any) 07903-019366	
If you would prefer us to correspond with you by e-mail your e-mail address (optional) treasurer@romfordrugby.com	

Guidance Notes

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day i.e. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. A applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Location and layout of Romford and Gidea Park RFC



Approximate boundary of grounds



Approximate boundary of clubhouse



Main entrance/exits

Search GO  PageSuite

nd Arterial Road to normal route of travel.
 20th day of April 2012
 Planning Manager, Transport for London
 Blackfriars Road, London, SE1 8NJ
 LONDON

19 Station Lane the southbound lane to be closed to all traffic
 2012 between 27.00 and 01.00
 Abbs Cross Gardens, Appleton Way



NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003
APPLICANT: ROMFORD & GIDEA PARK RFC
PREMISES: CROWLANDS, CROW LANE, ROMFORD RM7 0EP

The proposed licensable activity is: the sale/supply of alcohol, the provision of late night refreshment and/or the holding of regulated entertainment to include: (1) Exhibition of film(s), (2) Boxing or wrestling entertainment, (3) Performance of live music, (4) Playing of recorded music, (5) Performance of dance, (6) Entertainment of a similar description to categories (3), (4) and/or (5)
 Full details of the application can be inspected at the address noted below during normal business hours.

Any representations by an interested party or responsible authority regarding this application can be made to:
 Licensing Team
 Housing & Public Protection
 London Borough of Havering
 Mercury House
 Mercury Gardens
 Romford RM1 3RX
 Website: www.havering.gov.uk

Such representation must be received in writing by 11/05/2012 clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.
 It is an offence to knowingly or recklessly make a false statement in connection with an application.
 The maximum fine for which a person is liable on summary conviction for the offence is £5,000.00.



(2)proceeding on A127127 Galloway corner junctions with A12 Eastern Avenue East Southend Arterial Road.

The Order will be effective at certain time 2012 and 30th June 2012 every night 9:30 when the works have been completed whenever sooner. The prohibition will apply only during such extent as shall from time to time traffic signs.

- 4. The prohibitions will not apply in respect of:
 - (1) any vehicle being used for the purposes of fire brigade, ambulance or police purposes
 - (2) anything done with the permission of a police constable in uniform or a person Transport for London.

- 5. At such times as the prohibition in fire routes will be indicated by traffic signs via carriageway of Eastern Avenue to include: Lower Bedford Road, Straight Road, North Way and Main Road, Pettits Lane, P. Masfield Crescent to normal route of travel westbound carriageway of Eastern Avenue Corner flyover is closed) Galloway corner R. Road, St. Edwards Way and North Street to travel.

Dated this 20th day of April 2012
Roger Pye
 Forward Planning Manager, Transport for
 Palestra, 197 Blackfriars Road, London, SE1

MAYOR OF LONDON

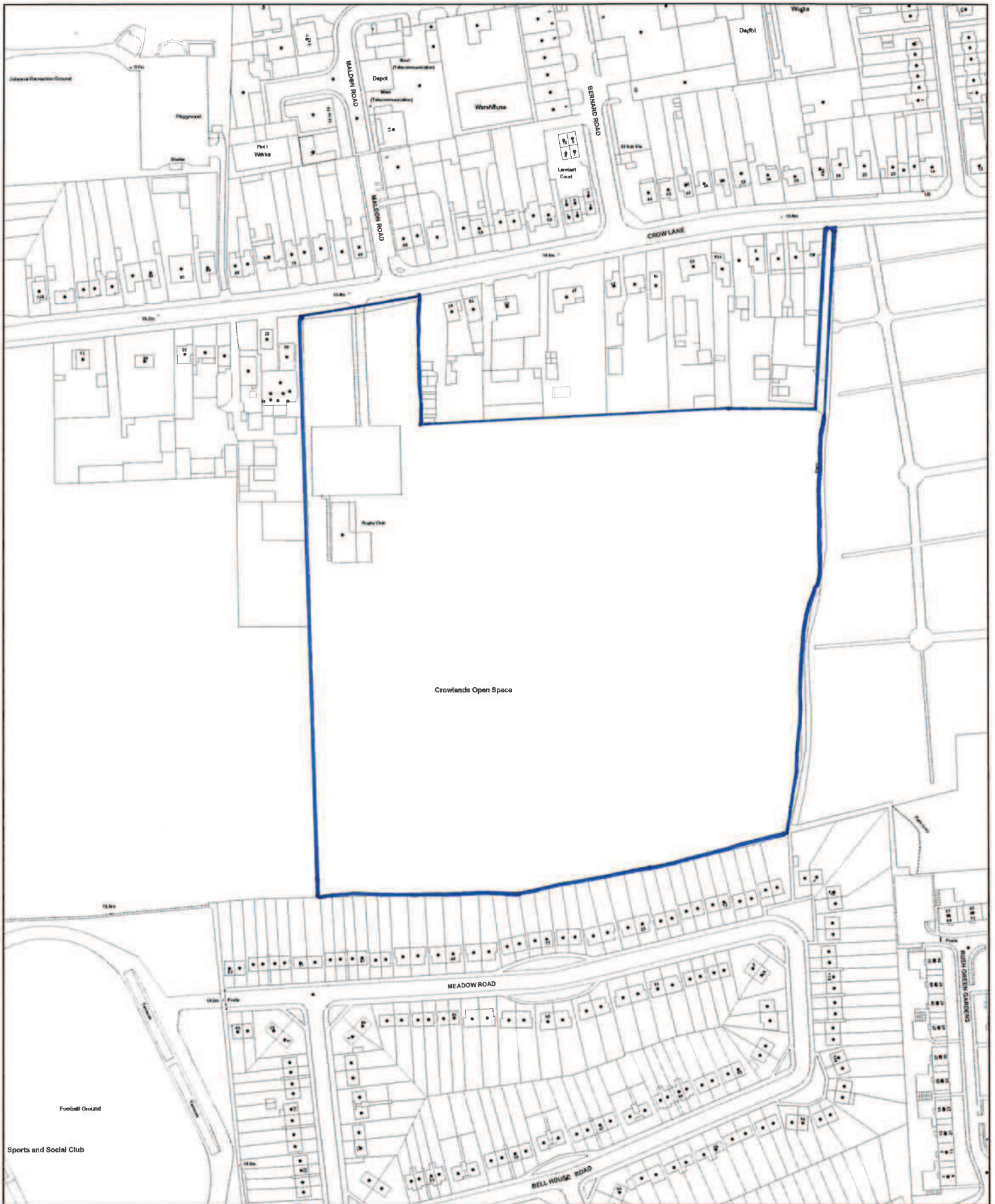
VEHICLE OPERATOR'S LICENCE
 of Unit 3 Spilby Road, Romford RM7 8SB is applying for a licence to use Unit 3 Spilby Road, Romford RM7 8SB as an operating centre for 2 goods vehicles and 0 trailers.
 Owners or occupiers of land (including operating centre(s) who use or enjoyment of that land should, should make written representations to the Traffic Commissioner at 386 Harehills Lane, Leeds, LS9 6NF stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the address given at the top of this notice.
 A Guide to making representations is available from the Traffic Commissioner's Office.

GOODS VEHICLE OPERATOR'S LICENCE
 D HUGHES trading as Hughes Lifting Services Ltd of 31 Palmers Avenue, Grays, Essex, RM17 5TX is applying for a licence to use Fairview Crane Hire, Barlow Way, Rainham, Essex RM13 8BT as an operating centre for 2 goods vehicles and 1 trailers
 Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the address given at the top of this notice.
 A Guide to making representations is available from the Traffic Commissioner's Office.



Licensing Sub-Committee

Appendix 2 - Map of local area

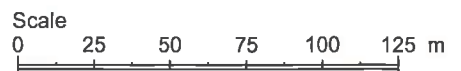


Romford & GP RFC

Map Reference: TQ5087NW



Scale @ A4 1:2500
Date: 16/04/2012



London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BD
Tel: 01708 434343

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100024327

Licensing Sub-Committee

Appendix 3 - Representations

Letter	Type						
Mrs	T	Jarvis	591		Ainsley Avenue		1
	Janet		2		Beechfield Gardens	RM7 0EJ	1
	I		6		Beechfield Gardens		1
	P		7		Beechfield Gardens		1
	D L		10		Beechfield Gardens		1
Mrs	M	Stanistar	12		Beechfield Gardens	RM7 0EJ	1
	C	Jolly	14		Beechfield Gardens	RM7 0ES	1
			20		Beechfield Gardens		1
	Glyn	Hall	24		Beechfield Gardens	RM7 0EJ	1
	D	Langstone	24		Beechfield Gardens	RM7 0EJ	1
Mr	S	Walsh	28		Beechfield Gardens	RM7 0EJ	1
	E	Rignall	30		Beechfield Gardens		1
	T		34		Beechfield Gardens		1
	W	Howard	38		Beechfield Gardens		1
	P	Harding	2		Bell House Road		1
	Patricia	Sluny	48		Bell House Road		1
	Scott	Probert	30		Bridport Avenue	RM7 9HP	1
			255		Crow Lane	RM7 0HA	1
	D	Palma	13		Jutsums Lane	RM7 9HD	1
Mrs	Julie	Willson	15		Jutsums Lane	RM7 9HD	1
			17		Jutsums Lane	RM7 9HD	1
			18		Jutsums Lane		1
			33		Jutsums Lane	RM7 9HH	1
Ms	Stephanie	Vanztl	39		Jutsums Lane	RM7 9HH	1
			45		Jutsums Lane	RM7 9HH	1
Ms	Kellie	Holliday	18		Kimberley Avenue	RM7 9JP	1
			5		Meadow Road		1
	G	Adams	5		Meadow Road		1
	Petgon	Vasiliva	19		Meadow Road		1
	P	Marston	23		Meadow Road	RM7 0LR	1
	S	Marston	23		Meadow Road	RM7 0LR	1
			25		Meadow Road	RM7 0LR	1
			27		Meadow Road		1
	C	Santon	31		Meadow Road		1
	L	Byrne	33		Meadow Road		1
	Janet	Jones	37		Meadow Road		1
		Thomas	39		Meadow Road	RM7 0LP	1
	M	Asmantas	49		Meadow Road	RM7 0LR	1
	James	Tarling	51		Meadow Road	RM7 0LR	1
	S	Hussain	53		Meadow Road	RM7 0LR	1
			61		Meadow Road	RM7 0LR	1
		Kenway	71		Meadow Road		1
	John	Curle	81		Meadow Road		1
			55a		Meadow Road	RM7 0LR	1
	C	Citson	31		Weald Way		1
	Gillian	Redwin	1	Lambert Court	Crow Lane	RM7	2
	J	Ward	3		Crow Lane	RM7	2
	C	Bennett	4		Crow Lane	RM7	2
	Warren	Smith	9		Crow Lane	RM7	2
	J W	Forster	27		Crow Lane	RM7	2
	J	Bruce	35		Crow Lane	RM7	2

	P	Humpfries	41		Crow Lane	RM7	2
	R	Herne	50		Crow Lane	RM7	2
	M	Atkins	54		Crow Lane	RM7	2
	Jonathan	Drain	55		Crow Lane	RM7	2
	Janet	Sargent	56		Crow Lane	RM7	2
	G	Moorhouse	57		Crow Lane	RM7	2
	J	Milner	58		Crow Lane	RM7	2
	J	Chretien	60		Crow Lane	RM7	2
		Jefford	62		Crow Lane	RM7	2
	J A	White	63		Crow Lane	RM7	2
			72		Crow Lane	RM7	2
	M	Thurston	73		Crow Lane	RM7	2
	Colin	Adams	74		Crow Lane	RM7	2
	R A	Dennis	80		Crow Lane	RM7	2
	M	Griggs	84		Crow Lane	RM7	2
	J	Wenman	90		Crow Lane	RM7	2
	Vaiola	Simkine	98		Crow Lane	RM7	2
		Vijayaragh	209		Crow Lane	RM7	2
Mr	Frank	Bruce	55a		Crow Lane	RM7	2
	R	King	9a		Crow Lane	RM7	2
	S J	Henison	Rear 55		Crow Lane	RM7	2
Mr	G	Weaving	Rear 55		Crow Lane	RM7	2
	Lance	Horsey	Rear 55		Crow Lane	RM7	2
	J P	Drain	Rear 55		Crow Lane	RM7	2
	A	Vilka	Rear 61		Crow Lane	RM7	2
Mr		Ghafor	39		Crow Lane	RM7 0EP	3
Mrs	M R	Kayne	68		Crow Lane	RM7 0EP	3
Mr	Narendra	Hathi	70		Crow Lane	RM7 0EP	3
Mrs	Geeta	Hathi	70		Crow Lane	RM7 0EP	3
Mr	H	Humpfries	41		Crow Lane	RM7 0EP	
Mr	Cliff	Peddler	9		Eddy Close	RM7 9HR	
Cllr	Fred	Osborne					

Surname							
	Colin	Adams	74		Crow Lane	RM7	2
	G	Adams	5		Meadow Road		1
	M	Asmantas	49		Meadow Road	RM7 0LR	1
	M	Atkins	54		Crow Lane	RM7	2
	C	Bennett	4		Crow Lane	RM7	2
	J	Bruce	35		Crow Lane	RM7	2
Mr	Frank	Bruce	55a		Crow Lane	RM7	2
	L	Byrne	33		Meadow Road		1
	J	Chretien	60		Crow Lane	RM7	2
	C	Citson	31		Weald Way		1
	John	Curle	81		Meadow Road		1
	R A	Dennis	80		Crow Lane	RM7	2
	Jonathan	Drain	55		Crow Lane	RM7	2
	J P	Drain	Rear 55		Crow Lane	RM7	2
	J W	Forster	27		Crow Lane	RM7	2
Mr		Ghafor	39		Crow Lane	RM7 0EP	3
	M	Griggs	84		Crow Lane	RM7	2
	Glyn	Hall	24		Beechfield Gardens	RM7 0EJ	1
	P	Harding	2		Bell House Road		1
Mr	Narendra	Hathi	70		Crow Lane	RM7 0EP	3
Mrs	Geeta	Hathi	70		Crow Lane	RM7 0EP	3
	S J	Henison	Rear 55		Crow Lane	RM7	2
	R	Herne	50		Crow Lane	RM7	2
Ms	Kellie	Holliday	18		Kimberley Avenue	RM7 9JP	1
	Lance	Horse	Rear 55		Crow Lane	RM7	2
	W	Howard	38		Beechfield Gardens		1
	P	Humpfries	41		Crow Lane	RM7	2
Mr	H	Humpfries	41		Crow Lane	RM7 0EP	
	S	Hussain	53		Meadow Road	RM7 0LR	1
Mrs	T	Jarvis	591		Ainsley Avenue		1
		Jefford	62		Crow Lane	RM7	2
	C	Jolly	14		Beechfield Gardens	RM7 0ES	1
	Janet	Jones	37		Meadow Road		1
Mrs	M R	Kayne	68		Crow Lane	RM7 0EP	3
		Kenway	71		Meadow Road		1
	R	King	9a		Crow Lane	RM7	2
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	G	Moorhouse	57		Crow Lane	RM7	2
Cllr	Fred	Osborne					
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Mr	Cliff	Peddler	9		Eddy Close	RM7 9HR	
	Scott	Probert	30		Bridport Avenue	RM7 9HP	1
	Gillian	Redwin	1	Lambert Court	Crow Lane	RM7	2
	E	Rignall	30		Beechfield Gardens		1
	C	Santon	31		Meadow Road		1
	Janet	Sargent	56		Crow Lane	RM7	2
	Vaiola	Simkine	98		Crow Lane	RM7	2
	Patricia	Sluny	48		Bell House Road		1

	Warren	Smith	9		Crow Lane	RM7	2
Mrs	M	Stanistar	12		Beechfield Gardens	RM7 0EJ	1
	James	Tarling	51		Meadow Road	RM7 0LR	1
		Thomas	39		Meadow Road	RM7 0LP	1
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Ms	Stephanie	Vanztl	39		Jutsums Lane	RM7 9HH	1
	Petgon	Vasiliva	19		Meadow Road		1
		Vijayaragh	209		Crow Lane	RM7	2
	A	Vilka	Rear 61		Crow Lane	RM7	2
Mr	S	Walsh	28		Beechfield Gardens	RM7 0EJ	1
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Mr	G	Weaving	Rear 55		Crow Lane	RM7	2
	J	Wenman	90		Crow Lane	RM7	2
	J A	White	63		Crow Lane	RM7	2
Mrs	Julie	Willson	15		Jutsums Lane	RM7 9HD	1
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	I		6		Beechfield Gardens		1
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	D L		10		Beechfield Gardens		1
			20		Beechfield Gardens		1
	T		34		Beechfield Gardens		1
			72		Crow Lane	RM7	2
			255		Crow Lane	RM7 0HA	1
			17		Jutsums Lane	RM7 9HD	1
			18		Jutsums Lane		1
			33		Jutsums Lane	RM7 9HH	1
			45		Jutsums Lane	RM7 9HH	1
			5		Meadow Road		1
			25		Meadow Road	RM7 0LR	1
			27		Meadow Road		1
			61		Meadow Road	RM7 0LR	1
			55a		Meadow Road	RM7 0LR	1

Paul Campbell

From: Councillor Fred Osborne
Sent: 10 May 2012 17:08
To: Paul Campbell
Subject: Re: Romford & Gidea Park RFC

Hello Paul

As you know with the conversations that we have been having I would now like to formally put forward my complaint about the above licence application, due to noise and the disruption to the local residents.

I would appreciate an early notification of the date of the hearings I am going away and may need to put in a written report. Regard Cllr Fred Osborne

On 16 Apr 2012, at 11:35, "Paul Campbell" <Paul.Campbell@havering.gov.uk> wrote:

- > Dear Councillor Osborne
- > Please find attached the application form for the premises licence for the above
- > The representation period ends 11/5/12
- > Paul Campbell..
- > <11595 Romford & Gidea Park RFC.pdf>



Mr C Pedder
9 Eddy Close
Romford
Essex
RM7 9HR

08th May 2012-05-08

Dear Sir

On visiting my parent's graves at Crow Lane Cemetery I have read and am disgusted that the local Romford and Gidea Park Rugby Football Club have applied for a Premises Licence Application. This will cause nothing but further distress to already grief stricken families. The cemetery is a place of peace and reflection not some where to listen to loud music and fighting to park as is the case already when the Rugby Club has a function.

I live in Eddy Close just off Crow Lane and on a Saturday or Sunday when the Club has a function you cannot move down Crow Lane or the roads off it due to selfish and illegal parking. This has never been managed by the Rugby club before and they have never shown any way of being able to control the noise and parking on a normal occasion. So how can they ever be able to control an event for noise, parking and disruption with hundreds if not thousands attending?

Are Romford and Gidea Park Rugby and Football club just that or are they now an entertainments venue because what is being proposed will only bring more misery to the people who have to live with it.

I would ask if serious consideration is given to my objections as it is people like myself and all those who grieve at Crow Lane cemetery and live adjacent the Rugby Club who will have to live with this decision for years to come.

Kindest Regards

Mr Cliff Pedder

MR H (1)

41 Crow Lane
Romford
Essex
RM7 0EP



1st May 2012

Dear Sirs

Ref: Premises License Application by the Romford & Gidea Park
Rugby Football Club for a premises licence under the Licensing Act 2003.

We write to object most strongly to the above license being granted to the above applicants. Our objections and concerns will be raised under the following objectives; the prevention of public nuisance, the prevention of crime and disorder, public safety, the protection of children from harm.

The prevention of public nuisance –

We feel that the noise level to the local residents would be totally unacceptable, to both the young and the elderly on the proposed times and days. If the whole site is licensed, then music and the events themselves could be placed next to boundaries of resident's properties interfering with the enjoyment of their homes. The levels of the music played along with the screaming and shouting of the people at these proposed events would be extremely loud and intrusive as previous occasions have proved, for example live music on a Sunday. (The council has records of complaints made) On many occasions residents have had problems with members of the Rugby Clubs unattended children, shouting abuse, climbing up on resident's fences and throwing stones at the residents themselves, their animals and their property whilst their parents drink in the clubhouse. This problem would escalate.

The Council's specialist noise officer will determine noise levels before live or recorded music performances; will the club be paying for this service? As this could be a conflict of interest if the club are paying! If not, then it is a burden upon the local resident who pays council tax. How will the Council monitor noise levels from events such as boxing and films (both on application as outdoor events), especially if this is held in marquees and the club says this is an indoor event? What sound proofing and monitoring of noise levels can residents expect from events held in marquees?

We object to the increase late at night, of traffic (and its associated noise) and of the inconsiderate parking by patrons and their guests etc. For example the fireworks evenings where emergency service vehicles could not get to residents due to the parking of people attending the event within Crow Lane and the surrounding streets, and residents could not get vehicles off their front driveways. This also applies to some match days when opposition players park their coaches outside residents homes causing disruption and inconvenience to residents trying to leave or return to their homes.

Due to the proposed number of 4999 visitors to these proposed events, how will the club keep an accurate account of the numbers of the people on site (including staff)? At past events, residents have had people urinating on their property, damaging property, congregating outside the site (which is quite intimidating, even when they are not drunk), fighting/brawling (Police have records of calls made) and worse still, driving home drunk from events. How do the club propose to ensure minimum nuisance to the residents/public at these proposed events?

Proposed security measures on the application seem vague, if events numbers cannot be accurately measured eg by ticket events, how will club appoint appropriate security numbers to control persons attending these events, (and ensure their safety) this could lead to a high number of incidents of nuisance to local residents as well as health and safety implications.

The application does not make clear if it applying for four weekends, with outdoor events, which could be held partially or all weekend or for just four single events during the 12 month period. Will the club also be labelling events "rugby related" so that they will not have to count them as one of the four events as per the licence application? If this is possible, how does the Council plan to regulate this to protect the residents from continual weekends and late nights of "rugby related" events and not the proposed licensed events?

The club state that the site is surrounded with steel railings, this is not the case, in fact one proposed site to have ingress and egress point is in fact a hole in the fence which leads directly into a public footpath. Please see attached photos. Use of this public footpath would be a nuisance to local residents and to people visiting the cemetery, as well as for the general public that may be passing by.

The prevention of crime and disorder-

The site is inadequately secured and maintained and has been for many years. Please see attached photographs of the many points in which unauthorised visitors could access the site. This would jeopardise the security and health & safety of people attending the events and encourage undesirable people that would go in order to gain access to alcohol or cause affray. The site has areas that are unlit and are used by the club to gain access to the site, such as the public footpath, where the fence has been cut down in order let in large volumes of people, for example at their annual fireworks event.

Undesirable persons could hide in the bushes either with the intention to commit crimes such as robbery, muggings and drug taking, or attempt to gain access in order to sell counterfeit goods and the like.

The clubs inability to provide suitable security is demonstrated by the fact that their clubhouse was entered and persons unknown stole the takings from a fireworks display night. This was well documented in the Romford Recorder newspaper.

After some evening events already held by the club, ourselves and other residents have witnessed drunken brawls, some of which have been particularly nasty, and they themselves and us have had to telephone the police who have had to deal with the

behaviour. At no time has anyone, security or management from the club come to deal with any such incidents. Police records will support this.

The public safety-

We feel the Rugby club site is unsuitable to hold the proposed events successfully. The site doesn't have adequate pavement for people to move freely away from the vehicles that will be entering the site via the same gates. The pavement is not suitable for disabled persons due to the state of disrepair it is in. Please see attached photos. We feel that emergency vehicles would not be able to enter the site in a swift and timely manner due to the state of the roadway and entrance congestion. In an emergency there are not enough exit points to allow an effective evacuation, the ones that are in place are not purpose built eg the torn down fence that leads directly into a public footpath is totally unusable by disabled persons or small children, especially in the dark or at dusk.

Due to the high number of visitors due to attend these events, the lack of parking spaces will cause congestion to neighbouring roads, there will be a danger to the children who play in these streets due the increase in traffic, and the inconsiderate drivers who block pavements and driveways, as demonstrated during the fireworks events.

We lack confidence in the ability of the Rugby club to be able to keep the public and residents safe, as at previous events such as the fireworks events and ladies nights. The club has consistently provided inadequate security to stop drunken behaviour, dangerous parking, and the children harassing residents is apparent due to the inability of the club and its management to plan comprehensively for events, is demonstrated due to the number of complaints and incidents recorded with both the police and the council.

The protection of children from harm-

We have concerns about the clubs ability to keep children from harm due to the numerous occasions that children have been left outside the clubhouse whilst parents/carers have been inside drinking. The children have been left to "entertain" themselves at the detriment of the child themselves and the residents, as previously mentioned.

The application proposes age restrictions for the different types of events planned, we are concerned about exactly how the club intends to check and verify the age of individuals who wish to attend, especially if members of the club buy on behalf of family and friends.

With Jutsums Park entrance almost opposite the sites main entrance, we have concerns that persons who act less than desirably at the event due to alcohol/drugs, will then either drive and endanger children nearby or will behave in an anti social way in front of children either playing in the park or in nearby streets. Events such as these will raise the curiosity of local children who will be attracted to the site.

MR H (4)

We doubt the inability and sincerity of the club to protect children on the site from experience. The clubs reluctance or inability to prevent children being left outside a clubhouse unsupervised is not ideal nor is it when trying finding a responsible (sober) adult when a complaint needs to be made.

This inability is further proven when the club fails to act when it knows that the flood lights they use when children play floodlit games are not anti-glare, these lights are known to cause headaches, temporary blindness, disorientation amongst others. These are the same lights they plan to use at these and all other events.

We hope that you will give due care and consideration to our objections and comments and the grave impact upon the lives and homes of local residents the granting of this license will have.

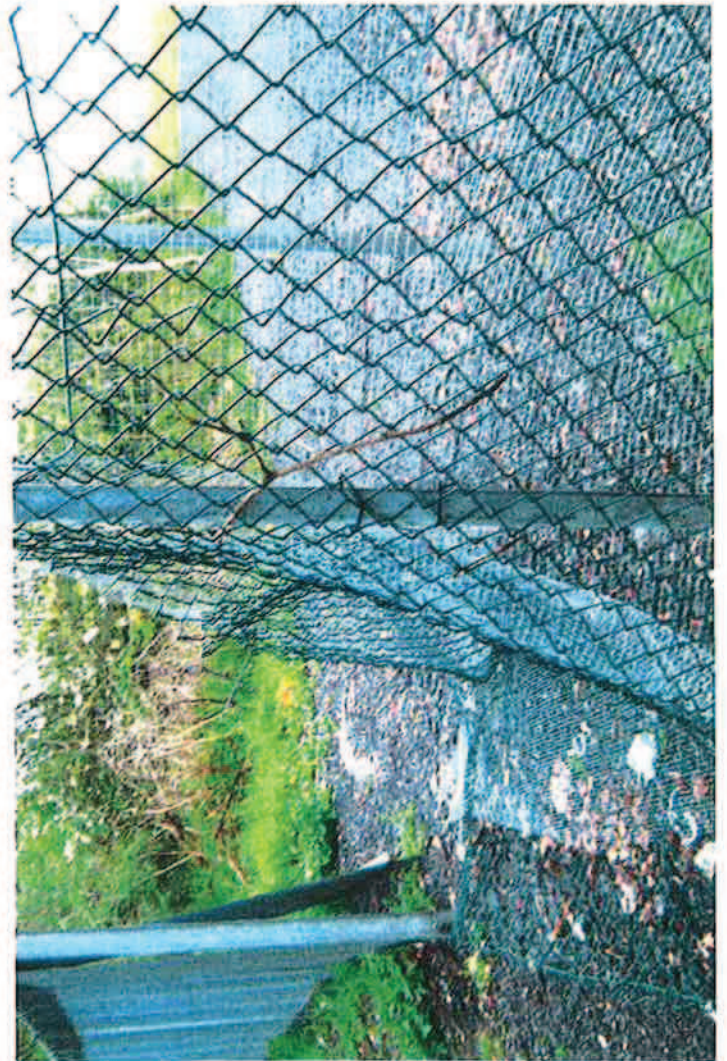
Yours sincerely

H. A. Humphries

H. A. HUMPHRIES

MR 4 (5)

HOLE IN FENCE FROM PUBLIC FOOTPATH
ON TO RUGBY CLUB SITE.



MRH (6)



MAIN GATE AND SO CALLED
PEDESTRIAN ENTRANCE



VIEW TOWARDS COW LANE

FOOTPATH TO RIGHT

ROAD WAY WITH NO PEDESTRIAN ACCESS
AND NO LIGHTING.



6th May 2012



Dear Sirs

Re: Premises Licence application by Romford & Gidea Park
Rugby Club, Crow Lane Romford RM7 0EP

We wish to object to the proposed licence application by the Rugby club. We do not want music played too loudly next to the boundaries of our properties, with all the noise that large groups of people would make late at night as this would interfere with our enjoyment of our property.

We object to the license as it would mean more incidents of crime in our area due to excessive alcohol consumption, and an increase in crimes such as assaults, criminal damage and robbery.

We also have concerns about our children's safety with such large groups of people coming into our area and the chaos this causes, especially at night and with people under the influence of alcohol. We have concerns about the clubs ability to organise and safely supervise any events after the problems and issues we have had with previous events they have held.

We have concerns that the increase in traffic and the problems with parking and access to our properties these events will bring will disrupt our daily lives and cause untold problems for our elderly and disabled.

Yours sincerely

25 MEADOW RD
RUSH GROVE
ROMFORD

RM7 0LR

2

4 Crow Lane
Romford
ESSEX RM7

7th May 2012

Paul Campbell
London Borough of Havering
Housing and Public Protection
Mercury House
Mercury Gardens
Romford Essex RM1 3SL



Dear Sir

**LICENSING ACT 2003 – PREMISES LICENCE APPLIATION
ROMFORD & GIDEA PARK RFC R/O 55-59 CROW LANE ROMFORD RM7 0EP**

I am writing in response to your letter dated the 16th April in respect of the above application.

I am writing to oppose this Application in the strongest possible terms.

In the first instance the actual application does not appear to be clear and precise. I am assuming from the paperwork I have obtained from LB Havering that the application is for 4 non-rugby related outdoor events with licensable activities not starting before noon and finishing by 22.30 in respect of 3 events and the remaining event commencing at 17.00 and finishing by 22.00 hours. There is a mistake under P a) General in that they are referring to 3 events. This needs to be clarified. Also clarification is required in that although the events must finish by the above stated times it does not mention if there will be alcohol served after these hours, following the event itself.

The main reasons for my opposition to this application are:-

In as far as crime and disorder are concerned the intended steps which R&G RFC indicate are not acceptable. It is a fact that the Rugby Club has already been robbed on a recent occasion following a Firework Display. I believe the type of events which are now being applied for will attract incidents of a similar nature. In addition to this will be the problem with parking especially with nearly 5,000 people expected to attend. I am aware the planning permission has been applied for to extend the parking facilities. However this will still be insufficient for 5,000 attendees. In addition this will cause disturbance and further noise on Crow Lane with vehicles entering and leaving the premises. We have already experienced this from previous events held at the premises. There have been numerous complaints made about noise levels in the past which have been investigated by Environmental Health and acted upon. Incidents have been reported to the Police and Havering Council.

The limit on the number attending is too excessive. We already suffer from noise late at night from people leaving the Club House. The noise from this open area of land will travel and I believe will be far reaching. The noise from any or all of these events will cause a public nuisance to all the people living in the vicinity of the ground. It is extremely noisy from events held in the Club House which in the summer months when windows are open is extremely loud. In such a vast open area the noise Music is already played outside the Club House will be unbearable to local residents. The Club have been informed of the complaints and asked to address them which unfortunately are only addressed for a short period of time and then the problems arise again and again.

I wish to object in the strongest possible terms for the reasons set out above.

Yours faithfully

C. BENNETT
No 4.

MR Gheer
 39 Crow Lane
 Romford
 Essex
 RM7 0EP



1st May 2012

Dear Sirs

Ref: Premises License Application by the Romford & Gidea Park
 Rugby Football Club for a premises licence under the Licensing Act 2003.

We write to object most strongly to the above license being granted to the above applicants. Our objections and concerns will be raised under the following objectives; the prevention of public nuisance, the prevention of crime and disorder, public safety, the protection of children from harm.

The prevention of public nuisance –

We feel that the noise level to the local residents would be totally unacceptable, to both the young and the elderly on the proposed times and days. If the whole site is licensed, then music and the events themselves could be placed next to boundaries of resident's properties interfering with the enjoyment of their homes. The levels of the music played along with the screaming and shouting of the people at these proposed events would be extremely loud and intrusive as previous occasions have proved, for example live music on a Sunday. (The council has records of complaints made) On many occasions residents have had problems with members of the Rugby Clubs unattended children, shouting abuse, climbing up on resident's fences and throwing stones at the residents themselves, their animals and their property whilst their parents drink in the clubhouse. This problem would escalate.

The Council's specialist noise officer will determine noise levels before live or recorded music performances; will the club be paying for this service? As this could be a conflict of interest if the club are paying! If not, then it is a burden upon the local resident who pays council tax. How will the Council monitor noise levels from events such as boxing and films (both on application as outdoor events), especially if this is held in marquees and the club says this is an indoor event? What sound proofing and monitoring of noise levels can residents expect from events held in marquees?

We object to the increase late at night, of traffic (and its associated noise) and of the inconsiderate parking by patrons and their guests etc. For example the fireworks evenings where emergency service vehicles could not get to residents due to the parking of people attending the event within Crow Lane and the surrounding streets,

After some evening events already held by the club, ourselves and other residents have witnessed drunken brawls, some of which have been particularly nasty, and they themselves and us have had to telephone the police who have had to deal with the behaviour. At no time has anyone, security or management from the club come to deal with any such incidents. Police records will support this.

The public safety-

We feel the Rugby club site is unsuitable to hold the proposed events successfully. The site doesn't have adequate pavement for people to move freely away from the vehicles that will be entering the site via the same gates. The pavement is not suitable for disabled persons due to the state of disrepair it is in. We feel that emergency vehicles would not be able to enter the site in a swift and timely manner due to the state of the roadway and entrance congestion. In an emergency there are not enough exit points to allow an effective evacuation, the ones that are in place are not purpose built eg the torn down fence that leads directly into a public footpath is totally unusable by disabled persons or small children, especially in the dark or at dusk.

Due to the high number of visitors due to attend these events, the lack of parking spaces will cause congestion to neighbouring roads, there will be a danger to the children who play in these streets due the increase in traffic, and the inconsiderate drivers who block pavements and driveways, as demonstrated during the fireworks events.

We lack confidence in the ability of the Rugby club to be able to keep the public and residents safe, as at previous events such as the fireworks events and ladies nights. The club has consistently provided inadequate security to stop drunken behaviour, dangerous parking, and the children harassing residents is apparent due to the inability of the club and its management to plan comprehensively for events, is demonstrated due to the number of complaints and incidents recorded with both the police and the council.

The protection of children from harm-

We have concerns about the clubs ability to keep children from harm due to the numerous occasions that children have been left outside the clubhouse whilst parents/carers have been inside drinking. The children have been left to "entertain" themselves at the detriment of the child themselves and the residents, as previously mentioned.

The application proposes age restrictions for the different types of events planned, we are concerned about exactly how the club intends to check and verify the age of individuals who wish to attend, especially if members of the club buy on behalf of family and friends.

and residents could not get vehicles off their front driveways. This also applies to some match days when opposition players park their coaches outside residents homes causing disruption and inconvenience to residents trying to leave or return to their homes.

Due to the proposed number of 4999 visitors to these proposed events, how will the club keep an accurate account of the numbers of the people on site (including staff)? At past events, residents have had people urinating on their property, damaging property, congregating outside the site (which is quite intimidating, even when they are not drunk), fighting/brawling (Police have records of calls made) and worse still, driving home drunk from events. How do the club propose to ensure minimum nuisance to the residents/public at these proposed events?

Proposed security measures on the application seem vague, if events numbers cannot be accurately measured eg by ticket events, how will club appoint appropriate security numbers to control persons attending these events, (and ensure their safety) this could lead to a high number of incidents of nuisance to local residents as well as health and safety implications.

The application does not make clear if it applying for four weekends, with outdoor events, which could be held partially or all weekend or for just four single events during the 12 month period. Will the club also be labelling events "rugby related" so that they will not have to count them as one of the four events as per the licence application? If this is possible, how does the Council plan to regulate this to protect the residents from continual weekends and late nights of "rugby related" events and not the proposed licensed events?

The club state that the site is surrounded with steel railings, this is not the case, in fact one proposed site to have ingress and egress point is in fact a hole in the fence which leads directly into a public footpath. Use of this public footpath would be a nuisance to local residents and to people visiting the cemetery, as well as for the general public that may be passing by.

The prevention of crime and disorder-

The site is inadequately secured and maintained and has been for many years. Please see attached photographs of the many points in which unauthorised visitors could access the site. This would jeopardise the security and health & safety of people attending the events and encourage undesirable people that would go in order to gain access to alcohol or cause affray. The site has areas that are unlit and are used by the club to gain access to the site, such as the public footpath, where the fence has been cut down in order let in large volumes of people, for example at their annual fireworks event.

Undesirable persons could hide in the bushes either with the intention to commit crimes such as robbery, muggings and drug taking, or attempt to gain access in order to sell counterfeit goods and the like.

The clubs inability to provide suitable security is demonstrated by the fact that their clubhouse was entered and persons unknown stole the takings from a fireworks display night. This was well documented in the Romford Recorder newspaper.

With Jutsums Park entrance almost opposite the sites main entrance, we have concerns that persons who act less than desirably at the event due to alcohol/drugs, will then either drive and endanger children nearby or will behave in an anti social way in front of children either playing in the park or in nearby streets. Events such as these will raise the curiosity of local children who will be attracted to the site.

We doubt the inability and sincerity of the club to protect children on the site from experience. The clubs reluctance or inability to prevent children being left outside a clubhouse unsupervised is not ideal nor is it when trying finding a responsible (sober) adult when a complaint needs to be made.

This inability is further proven when the club fails to act when it knows that the flood lights they use when children play floodlit games are not anti-glare, these lights are known to cause headaches, temporary blindness, disorientation amongst others. These are the same lights they plan to use at these and all other events.

We hope that you will give due care and consideration to our objections and comments and the grave impact upon the lives and homes of local residents the granting of this license will have.

Yours sincerely

A handwritten signature in black ink, appearing to be 'A.P.' followed by a large, stylized flourish that loops around and ends in a tail.

Licensing Sub-Committee

Appendix 4 - Representations from Responsible Authorities



**Licensing Authority
London borough of Havering
Mercury House, Mercury Gardens
Romford
RM1 3SL**

PC 118 KD David Fern
Romford Police Station
19 Main Road
Romford,
Essex
RM1 3BJ

Telephone: 01708 432781
Email:
David-
anthony.fern@met.police.uk
Date: 9th May 2012

Police wish to make **representation against** the application for a premises licence at Romford and Gidea park rugby football club.

Police feel that granting such a licence would impact on the licensing objectives, prevention of crime and disorder, public nuisance and public safety.

The club has not satisfactory addressed in this application what their main intention is to use this 14 acres site for; the application states a limited number of outdoor events.

The application includes exhibition of film, Boxing, along with music and dancing.

FILMS, it states in the application four weekends a year, which can include both Friday and Saturday, again inside and out in a marquee, this is potentially up to the maximum capacity 4999.

BOXING, two boxing exhibitions; one inside and one outside, although only inside is ticked on the application. This does not give an exact number of days such tournaments will run for or how many patrons can attend, but states a marquee or temporary structure will be erected.

Police have concerns about licensing such a large site for boxing as it as presented issues on the borough in the past with out breaks of violence resulting in one immediate closure of such premises.

LIVE MUSIC, the applicant states there will generally be a maximum of four outdoor activities, the word "generally" is open to debate and almost impossible for the licensing authority and or the police to enforce. Exactly how many outdoor events will venue run? Other events will be held indoors. This live music is on top on the stated events listed under non standards timings.

RECORDED MUSIC the applicant again states this will take place mainly indoors, however then states “may” again not **shall** be up to four times in a twelve month period outdoors in a temporary structure.

PERFORMANCE OF DANCE, ANYTHING SIMILAR, PROVISION FOR MAKING MUSIC, PROVISION FOR DANCE

Again all these categories include up to 4 weekends a year.

All of the above is on top of the additional four events, Classical concert, two music concerts and a fire work display.

- It would appear that this application is not defined to the exact requirements and allows the venue excessive flexibility in its use; police could not support such an application and feel in the interest of public safety, set conditions must be set down in order to achieve the licensing objectives.

This venue has had issues in the past when holding events, the fire works night was not discussed with the local police or notification of the fire service. This created disorder and many issues with parking and access to the site. The crowd attracted around 6000 people. This potentially put the public safety at risk. Then a reported burglary took place after the event.

SUPPLY OF ALCOHOL, this application allows for the whole site to be licensed thus allowing bar facilities for up to 4999 people. This includes rugby tournaments and festivals the applicant has stated. Police would need to see such plans to ensure adequate conditions are provided and strictly monitored; crowds and cramped environments often create aggression and disorder, increasing the risk of crime.

The premises do have a basic CCTV system, there have been issues in the past obtaining CCTV and comments on crime reports of poor quality images have left many cases unsolved. A crime prevention design office would need to attend and ensure adequate facilities are at the venue to ensure a safe environment is managed for such a large crowd. This may well include an upgrade to the current CCTV system or a totally new system for the site.

General terms found in the application.

There will be a maximum of 4 non rugby related outdoor activities, no mention of how many rugby related activities are allowed? Does this include films and boxing being non rugby related? Or again an additional amount of events?

- This licence unless restricted and written to the correct format would allow the premises to be used at all other times to a licensed capacity of 4999. The amount is not acceptable given it is available for use 365 days a year, and located with a residential area with no transport links directly at the venue, or parking facilities for 4999 people.

Consideration will be given to making the event ticket only the applicant states, with such large scale events police would expect the event to be ticket only, and clearly advertised as such.

- My experiences of large events that are not ticket only create disorder, how would the applicant deal with such issues if an additional 1000 people turned up? The patrons would certainly be disgruntled, who would no doubt head to the town centre and create further issues for the police.

The potential for up to 4999 people to be at such events will have an impact on crime and disorder in the area. I would anticipate increase in thefts, assaults, disorderly conducted and anti social behaviour within the vicinity. This would also increase alcohol fuelled violence at the premises and after the event. No doubt youths will also congregate outside such events, which can often intimidated older members of the public attending such events; a police presence would be essential to ensure a safe environment and may well have to be paid for by the applicant.

There is potential for some of the 4999 people to go into the town centre, an area which is already highlighted as being under stress. Violent crime is still rising and disorderly behaviour in and around the transport hubs. Public nuisance from passers by, or additional traffic related problems all impact on the area.

Police could not support such a vague application and genuinely feel holding all of these events will have a negative impact on the area and the licensing objectives. The combined amount of such events amount to around 7 - 8 months of the year potentially, excluding rugby events!

However should the committee grant such a licence Police feel that certain conditions should be imposed on the licence and relevant wording of statements below should be considered.

- All outdoor events will be presented and approved by the SAAG, Havering's safety advisory group; all relevant authorities will need to approve such events.
- An event plan will be presented to the group; this will include a map of the site.
- The premises defined by the pink dots will be permitted to hold (**Enter relevant amount**) outdoor regulated events within a 12 month period.
- No drinks shall be served in glass containers at any time during an outside event at the premises; this includes the club house on such days.
- Outdoor events on Mondays are restricted to bank holidays only.

The club house will be licensed for regulated entertainment at the hours requested in the application. (Excluding boxing) The club house is identified within the yellow dots on the premises plan.

The club house capacity will be maintained in accordance with the fire risk assessment.

The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV

system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.

CD17 The installation or upgrading of any CCTV system shall comply with current best practice.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.

CD22 The Licence Holder shall implement a written Drugs Policy. This shall detail the strategies to minimise the use and supply of illegal drugs within the premises. The Drugs Policy shall include a structured training programme covering the issues relevant to the misuse of drugs in relation to licensed premises, which will be delivered to all staff annually. This Policy shall be approved in writing by Havering Police and the local DAAT team.

There shall be no sales of alcohol for consumption off the premises.

CD12 No person shall be allowed to leave the premises whilst in the possession of any glass drinking vessel or open glass bottle, whether empty or containing any beverage

A proof of age scheme, such as Challenge (21/25), shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport.

CD3 The Licence Holder shall implement a written Children's Policy which must be approved in writing with Havering's Children and Young Persons services

An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:

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(J) SIA staff members on duty, including name, badge number, address and telephone number.

This license shall not take effect until, Notice of surrender of the club premises certificate Number 1986

As soon as possible, and in any event within 1 month from the grant of this licence, the premises shall join the local pubwatch or other local crime reduction scheme approved by the police.

If I can be of any further assistance in this matter please do not hesitate to contact me in the licensing office.

Yours sincerely

David Fern
Police licensing Officer
Havering Borough

Superceded



Working together for a safer London

**Licensing Authority
London borough of Havering
Mercury House, Mercury Gardens
Romford
RM1 3SL**

PC 118 KD David Fern
Romford Police Station
19 Main Road
Romford,
Essex
RM1 3BJ

Telephone: 01708 432781
Email:
David-
anthony.fern@met.police.uk
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CCTV is installed at the premises; however officers have encountered problems with the quality of the images, leaving many cases unsolved. Officers have also experienced issues relating to obtaining the footage, reports of staff not having been adequately training to down load the data. The CCTV may require a complete upgrade to comply with best practice. I would recommend a visit from the police crime prevention and design officer to ensure the premises are adequately covered.

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Yours sincerely

David Fern
Police licensing Officer
Havering Borough



memo

From: Martin Grant
Environmental Health Officer

To: Trudi Penman
Licensing Manager

Please call: Martin Grant
Telephone: 01708 432778
Fax: 01708 432554
email: martin.grant@havering.gov.uk
Textphone ☎: 01708 433175

My Reference : MTG/077242

Your Reference :

Date: 10 May 2012

Dear Trudi,

**Licensing Act 2003-Application For Premises Licence
Romford & Gidea Park RFC, R/O 55-59 Crow Lane, Romford, Essex.**

I refer to the above application and would advise that I object on the following grounds to it being granted.

1. The holding of open air concerts/musical festivals at the venue will give rise to unacceptable levels of noise at the nearby premises. There is insufficient spatial separation between high concentration of residential properties and the venue. In addition there residential properties directly backing onto the site in both Crow Lane and Meadow Road.

Martin Grant
Environmental Health Officer



Havering
LONDON BOROUGH

Eileen Collier
Service Manager – Safeguarding &
Service Standards Unit

Children and Young People's Services
London Borough of Havering
Mercury House
Mercury Gardens
Romford RM1 3RX

Paul Campbell
Licensing Officer
Environment & Planning
10th Floor
Mercury House
Romford

Telephone: 01708 434315
Fax: 01708 433068
email: eileen.collier@havering.gov.uk

Date: 10th May 2012

Dear Paul,

RE : Licence Application number 11595: Romford and Gidea Park RFC, Crowlands, 55-59 Crow Lane, Romford, Essex RM7 0EP.

I write in response to an application made for a licence from Romford and Gidea Park RFC situated at the above address.

Havering Children and Young People Services cannot support this application without having sight of the management's child protection policy. The policy would need to be linked to the 4th edition of the London Child Protection procedures. Children and Young People Services would also expect management to set out clearly within the policy how staff will be expected to deal effectively with children and young people reported missing at events.

Yours sincerely

Eileen Collier
Service Manager
Safeguarding and Service Standards

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